

DRAFT

# Annual Action Plan FY 2016-2017

Public Review Period: April 4 - May 4, 2016



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## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The City of Baldwin Park has prepared the 2015-2019 Consolidated Plan as a requirement to receive Federal Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds. The Consolidated Plan provided the U.S. Department of Housing and Urban Development (HUD) with a comprehensive assessment of the City's housing and community development needs and outlines the City's priorities, objectives and strategies for the investment of CDBG and HOME funds to address these needs over the next five years, beginning July 1, 2015 and ending June 30, 2020.

The 2016-2017 Action Plan for the period starting on July 1, 2016 and ending on June 30, 2017 represents the second year in that five-year plan. These grant programs are consistent with HUD's national strategy to provide decent housing opportunities, a suitable living environment and economic opportunities, particularly for low- and moderate-income persons.

The City receives CDBG and HOME funds from HUD on a formula basis each year, and in turn, awards grants and loans to nonprofit, for-profit or public organizations for programs and projects in furtherance of this Plan. The CDBG and HOME programs generally provide for a wide range of eligible activities for the benefit of low- and moderate-income residents, as discussed below.

#### Community Development Block Grant (CDBG)

The Housing and Community Development Act of 1974 created the CDBG Program with three primary objectives against which HUD evaluates the Consolidated Plan and the City's performance under the Plan. Those primary objectives are decent housing, suitable living environments, and expanded economic opportunities for low- and moderate-income persons. The CDBG regulations require that each activity meet one of the following national objectives:

- Benefit low- and moderate-income persons;
- Aid in the prevention or elimination of slums and blight; or
- Meet other community development needs having a particular urgency (usually the result of a natural disaster).

Each year, the City certifies with the submission with its Annual Action Plan that it has given maximum feasible priority to activities, which meet the first and second objectives above. Additionally, the City certifies that no less than 70 percent of the CDBG funds receive, over a three-year certification period, will be designed to benefit low- and moderate-income persons.

## **HOME Investment Partnerships (HOME)**

The Cranston-Gonzalez National Affordable Housing Act of 1990 created the HOME program to expand the supply of affordable housing for low- and moderate-income households. Often used in partnership with local nonprofit housing development organizations, the HOME program can support a wide range of affordable housing activities, including building, buying, and/or rehabilitating rental and ownership housing or providing direct rental assistance to low- and moderate-income people.

For the 2016-2017 program year, the City will receive \$943,889 of CDBG funds from the HUD for use in the implementation of eligible CDBG activities. The City currently has an additional \$155,472 of prior year funds that have not been allocated to a prior year activity. These funds will be added to the current year's allocation for a total of \$1,099,361 in new CDBG activities. The City also has one prior year activity (Corak Street Storm Drain) that was allocated \$651,000 in CDBG funds in prior years and is being carried over to the 2016-2017 program year. Note that these are not additional funds, but funds that are being carried over and noted in the Action Plan for fiscal purposes. The total of new CDBG funds, prior year unallocated and carry-over funds totals \$1,750,361.

For the 2016-2017 program year, the City will receive \$222,999 of HOME funds from HUD for the use in the implementation of eligible HOME activities. The City currently has an additional \$20,000 in program income and \$581,551 in prior year funds that have not been allocated to a prior year activity. Both, the program income and unallocated funds will be added to the current year's allocation for a total of \$1,014,853 in new HOME activities. The City also has one prior year activity (Multi-Family Acquisition/New Development – ROEM) that was allocated \$190,303 in HOME funds in prior years and is being carried over to the 2016-2017 program year. Note that these are not additional funds, but funds that are being carried over and noted in the Action Plan for fiscal purposes. The total of new HOME funds, prior year unallocated, program income and carryover funds totals \$1,014,853.

The CDBG and HOME funds will be allocated to the following program activities to be implemented from July 1, 2016 to June 30, 2017:

### **2016-2017 CDBG Public Service Activities**

Church of the Redeemer Food Bank	\$9,000
Domestic Violence Advocate	\$15,123
ESGV Coalition for the Homeless	\$10,000
Family Service Center	\$24,800
Graffiti Removal	\$29,700
Baldwin Park Police Department Pride Platoon	\$18,720

Recreation/Sports Scholarship Program	\$8,900
Santa Anita Family Services	\$4,500
St. Johns Church Social Services	\$5,000
Youth Employment	\$15,840

**2016-2017 CDBG Capital Activities**

Section 108 Loan Repayment	\$389,000
Walnut Creek Park Improvements*	\$175,000
Code Enforcement	\$120,000
Home Rehabilitation Grant Program	\$20,000
Lead Testing	\$5,000
Rehabilitation Administration	\$60,000

**2016-2017 HOME Activities**

CHDO***	\$312,250
First-Time Homebuyer Program***	\$250,000
Rehabilitation Loan Program (\$19,301 of PY funds) ****	\$220,000
Lead Abatement Grant Program***	\$20,000

**2016-2017 Program Administration Activities**

CDBG Program Administration	\$186,278
Fair Housing (CDBG Administration)	\$2,500
HOME Program Administration	\$22,300

**Carryover Prior Year Funds \*\***

**Corak Street Storm Drain (CDBG)	\$651,000
**Multi-Family Acquisition/New Dev. -ROEM (HOME)	\$190,303

\*Partially funded with \$155,472 in prior year unallocated CDBG funds.

\*\*Carryover Activity from prior year. Not part of 2016-2017 Action Plan Activities

\*\*\* Fully funded with \$581,551 in prior year unallocated HOME funds

\*\*\*\* Partially funded with \$581,551 in prior year unallocated HOME funds

**2. Summary of the objectives and outcomes identified in the Plan**

HUD’s Community Planning and Development (CPD) Outcome Performance Measurement Framework classifies objectives in three categories: decent housing, a suitable living environment, and economic opportunity. Based on the Needs Assessment and Market Analysis

described in the Five-Year Consolidated Plan, the Strategic Plan identifies eight high priority needs to be addressed through the implementation of activities aligned with eight Strategic Plan goals.

In consideration of community input and available data, the seven priority needs listed below are established as part of the Plan:

- Expand the supply of affordable housing
- Preserve the supply of affordable housing
- Ensure equal access to housing opportunities
- Provide neighborhood services, community facilities and infrastructure improvements
- Provide public services for low-income residents
- Provide public services for residents with special needs
- Prevent and eliminate homelessness

The following eight goals are identified in the Strategic Plan:

- Affordable Rental Housing Development
- Housing Preservation
- New Homebuyer Assistance
- Fair Housing Services
- Neighborhood Services
- Public Services for Low- and Moderate-Income Residents Including Those with Special Needs
- Homeless Prevention Services
- Community Facilities and Infrastructure Improvements

The following goals have been established for the 2016-2017 program year utilizing CDBG and HOME funds:

**Local Goals:**

	<b>Goal Name</b>	<b>Category</b>	<b>Need(s) Addressed</b>	<b>2016-2017 Goal Outcome Indicator</b>
1.	Affordable Rental Housing Development	Affordable Housing	Expand the supply of affordable housing	TBD housing units
2.	Housing Preservation	Affordable Housing	Preserve the supply of affordable housing	9 owner housing units
3	New Homebuyer Assistance	Affordable Housing	Increase opportunities for new homebuyers	4 homebuyers
4.	Fair Housing Services	Affordable Housing	Ensure equal access to housing opportunities	100 people
5.	Neighborhood Services	Non-Housing Community Development	Provide neighborhood services, community facilities and infrastructure improvements	Code Enforcement: 2,000 housing units Graffiti Removal = 5,000 persons
6.	Public Services for low- and moderate-income residents including those with special needs	Non-Housing Community Development	Provide public services for low-income residents	3,370
7.	Homelessness Prevention Services	Homeless	Prevent and eliminate homelessness	200 people
8	Community Facilities and Infrastructure Improvements	Non-Housing Community Development	Provide neighborhood Services, Community Facilities	Walnut Creek Park = 15,560 people

**Table 1 - Strategic Plan Summary**

**3. Evaluation of past performance**

The City is currently implementing the projects and activities included in the 2015-2016 Action Plan. As of this writing, all projects and activities are underway.

The investment of HUD resources during the 2010-2014 program years was a catalyst for positive change in the community. Together with other federal, state and local investments, HUD resources allowed the City and its partners to:

- Provide fair housing services to 100 people
- Expand affordable housing through acquisition, of 5 housing units
- Provide section 8 housing services to 2,000 households

- Provide tenant based rental assistance to 40 housing units
- Provide sustainability of decent housing through rehabilitating 130 housing units and conducting 60 lead-based paint testing and abatement
- Enhance low- and moderate-income neighborhoods by inspecting 6,000 housing units through code enforcement
- Decrease crime in communities by aiding at risk youth programs, community policing, and neighborhood watch programs assisting 250 people
- Stimulate business investment and job development through commercial rehabilitation and direct financial assistance to 5 businesses and section 108 repayment (5 business goal)
- Support continuum of services to end homeless by funding transitional housing and outreach, case management, and referral services to 7,000 people
- Provide financial assistance to increase number of affordable housing units assisting 20 housing units
- Provide first-time homebuyer services to 12 households
- Encourage continued maintenance to infrastructure through street improvements where 2,000 people live, and sidewalk improvements where 1,000 people live
- Renovation 2 existing community and neighborhood facilities
- Provide youth with general services assisting 50 people
- Provide child care services to assist 225 people
- Provide recreation programs to assist 2,000 people
- Provide employment programs to assist 100 people
- Provide general services to 750 seniors
- Help provide services to persons with special needs to include battered and abused spousal programs, meal programs, and case management services to 20 people
- Upgrade 1 public facility such as a park, or city hall with ADA improvements
- Provide general public services employment and other training programs, health and medical services to 10,000 people
- Provide funding for graffiti removal where 5,000 people live

While the City and local partners were able to successfully implement the activities listed above during the last five years, there were insufficient resources to fully address the level of need identified in the last Consolidated Plan. Starting in July 2015, the City initiated its current five-

year Consolidated Plan cycle. Similar accomplishments are expected as described above. Since the City is only half way through its fiscal year, actual numbers are not available at this time.

The State of California's June 2011 passage of AB1X2, and subsequent court decisions and clarifying legislation, to eliminate Redevelopment Agencies—a substantial funding source for housing, community and economic development programs in California—significantly curtailed the City's ability to implement activities that benefit low- and moderate-income residents.

#### **4. Summary of citizen participation process and consultation process**

Subsequent to the enactment of the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009, HUD revised the Consolidated Plan regulations at 24 CFR Part 91 to emphasize the importance of citizen participation and consultation in the development of the Consolidated Plan. HUD strengthened the consultation process with requirements for consultation with the CoC, Public Housing Authorities (PHA), business leaders, civic leaders, and public or private agencies that address housing, health, social service, victim services, employment, or education needs of low-income individuals and families, homeless individuals and families, youth and/or other persons with special needs. Together with the analytic capabilities of the eCon Plan Suite, these requirements created the conditions necessary to implement a collaborative, data-driven and place-based planning process that includes a robust level of citizen participation and consultation.

In accordance with the City's adopted Citizen Participation Plan, the City facilitated citizen participation through surveys, community meetings and public hearings. Efforts were made to encourage participation by low- and moderate-income persons, particularly those living in slum and blighted areas and in areas where HUD funds are proposed to be used, and by residents of predominantly low- and moderate-income neighborhoods. The City also made efforts to encourage the participation of minorities and non-English speaking persons, as well as persons with disabilities. The consultation process included representatives of the CoC, PHA, and other specified groups who completed surveys, provided local data and assisted the City to ensure practical coordination of strategies to maximize impact and to avoid duplication of effort.

#### **5. Summary of public comments**

##### **2016-2017 Action Plan**

Two community meetings to discuss the housing and community development needs in Baldwin Park were held on December 10, 2015 and February 4, 2016 at the Baldwin Park Arts and Recreation Center. Applicants for funding presented their projects the Commission. A public hearing to receive comments on the housing and community development needs in the

community was held in the City Council Chamber on March 2, 2016 and carried over until March 17th. No comments were received.

The draft Action Plan was available for public review and comment from April 4, 2016 to May 4, 2016.

A public hearing to receive comments on the draft 2016-2017 Annual Action Plan was held before the Baldwin Park City Council on May 4, 2016. Public Comments received during the public review period and the Public Hearing are provided in Appendix A of this document.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments and views received by the City in the development of the 2016-2017 Action Plan were accepted and taken into consideration in the plan.

## **7. Summary**

Examination of 2007-2011 American Community Survey (ACS) 5-Year Estimates and the 2007-2011 Comprehensive Housing Affordability Strategy (CHAS) data, in addition to local data, as well as consultation with citizens and stakeholders revealed seven high priority needs to be addressed through the investment of an anticipated \$5.8 million of CDBG and HOME funds over the five-year period of the Consolidated Plan. The investment of CDBG and HOME funds in eligible activities shall be guided principally by the seven goals of the Strategic Plan. Activities submitted for consideration in response to any solicitation or Notice of Funds Availability (NOFA) process must conform to one of the seven Strategic Plan strategies and the associated action-oriented, measurable goals in order to receive consideration for CDBG or HOME funding.

The City will endeavor to broaden its citizen involvement, if there is interest shown in the City.

## The Process

### PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

**1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	BALDWIN PARK	Community Development Department
HOME Administrator	BALDWIN PARK	Community Development Department

**Table 2 – Responsible Agencies**

#### **Narrative**

The City of Baldwin Park Community Development Department is the lead agency responsible for the administration of the CDBG and HOME programs. In the development of this Consolidated Plan, the City developed and implemented a comprehensive citizen participation and consultation process and conducted a needs assessment and market analysis to identify levels of relative need regarding affordable housing, homelessness, special needs, and community development. This information was gathered through consultation with public officials and local agencies, public outreach and community meetings, review of demographic and economic data, and housing market analysis.

In the implementation of the Annual Action Plan, the Community Development Department shall be responsible for all grants planning, management and monitoring duties necessary to comply with HUD regulations and City policy.

#### **Consolidated Plan Public Contact Information**

Baldwin Park Community Development Department  
14403 E. Pacific Avenue  
Baldwin Park, CA 91706  
(626) 960-4011

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

In the development of the Consolidated Plan, the City of Baldwin Park consulted with representatives from multiple agencies, groups, and organizations involved in the development of affordable housing, creation of job opportunities for low- and moderate-income residents, and/or provision of services to children, elderly persons and persons with disabilities, persons with HIV/AIDS and their families, and homeless persons. To facilitate this consultation, the City solicited feedback through the following methods:

- Stakeholder surveys (web-based and paper-surveys)
- Individual stakeholder consultations
- Community meetings
- Public hearings
- Receipt of written comments

The input gathered from these consultation partners helped establish and inform the objectives and goals described in the Strategic Plan. In the development of the 2016-2017 Action Plan, the City provided each agency with an opportunity to comment on the draft Action Plan during the public review and comment period.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The City recognizes the importance of careful coordination and alignment among various service providers to maximize the effectiveness of their programs. As a result, during the development of this Consolidated Plan, the City consulted closely with organizations that provide assisted housing, health services and other community-focused agencies. Outreach efforts included surveys including specific questions associated with coordination, invitations to community meetings and follow-up in-person interviews where appropriate.

The City further recognizes the importance of continued coordination and alignment during the preparation of the 2016-2017 Action Plan with these organizations and agencies. The City will strengthen relationships and alignment among these organizations in the implementation of the NOFA process for CDBG and HOME funds and through technical assistance provided to subrecipients of CDBG and HOME funds each year.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness**

The Continuum of Care (CoC) for Los Angeles County guides the development of homeless strategies and the implementation of programs to end homelessness throughout the region. The City provided a detailed questionnaire to the CoC to identify the CoC's perceived needs in the county and its objectives to address the needs of different homeless persons populations, specifically chronically homeless families and individuals, families with children, veterans, unaccompanied youth and persons at risk of homelessness. Following the delivery and response to this questionnaire, the City followed up with the CoC to clarify existing needs and objectives and understand opportunities for collaboration and coordination during the five-year planning process.

The region's municipalities, including the City of Baldwin Park, provide resources for services that assist the homeless and those at risk of becoming homeless. The nonprofit and faith-based community plays a key role in the current CoC system.

Coordination to address homelessness — including chronically homeless individuals and families, families with children, veterans, and unaccompanied youth — is guided by the CoC. All service providers within the CoC have the ability to refer people with varying needs to the appropriate service provider(s) in their area.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS**

The City does not receive an entitlement of ESG funds. However, during the Consolidated Plan process, the City of Baldwin Park consulted 23 housing, social service and other entities involved in housing, community and economic development in the City and throughout the region to obtain valuable information on the priority needs in Baldwin Park and how CDBG, HOME and other resources should be invested to provide decent affordable housing, a suitable living environment and economic opportunities for low- and moderate-income residents. The Los Angeles Homeless Services Authority (LAHSA), the lead agency of the Continuum of Care (CoC), was consulted directly by telephone and email to discuss performance standards, outcomes, and policies and procedures for HMIS. Table 3 provides a listing of the entities consulted as part of this planning process.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities**

**Table 3 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Los Angeles County Child Protective Services
	<b>Agency/Group/Organization Type</b>	Services-Children Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Public Services Other: 2016-17 Action Plan Draft
	<b>How were the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey Notification of proposed 2016-17 activities.
2	<b>Agency/Group/Organization</b>	Los Angeles County Health Department
	<b>Agency/Group/Organization Type</b>	Services-Health Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Public Services Other: 2016-17 Action Plan Draft
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey Notification of proposed 2016-17 activities.
3	<b>Agency/Group/Organization</b>	Baldwin Park Police Department
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Law Enforcement Other: 2016-17 Action Plan Draft
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey Notification of proposed 2016-17 activities.
4	<b>Agency/Group/Organization</b>	Baldwin Park Fire Department
	<b>Agency/Group/Organization Type</b>	Other government - Local

	<b>What section of the Plan was addressed by Consultation?</b>	Fire Department Other: 2016-17 Action Plan Draft
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey Notification of proposed 2016-17 activities.
5	<b>Agency/Group/Organization</b>	Baldwin Park Recreation Department
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Youth Activities Other: 2016-17 Action Plan Draft
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey Notification of proposed 2016-17 activities.
6	<b>Agency/Group/Organization</b>	Housing Authority of the County of Los Angeles (HACoLA)
	<b>Agency/Group/Organization Type</b>	PHA Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs Other: 2016-17 Action Plan Draft
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey, telephone, Notification of proposed 2016-17 activities.
7	<b>Agency/Group/Organization</b>	Housing Authority of the City of Baldwin Park
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs Other: 2016-17 Action Plan Draft

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey, in-person, Notification of proposed 2016-17 activities.
8	<b>Agency/Group/Organization</b>	Baldwin Park Soccer Little League
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Little League Other: 2016-17 Action Plan Draft
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey, Notification of proposed 2016-17 activities.
9	<b>Agency/Group/Organization</b>	Baldwin Park Pride Platoon
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Public Services Other: 2016-17 Action Plan Draft
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey, Notification of proposed 2016-17 activities.
10	<b>Agency/Group/Organization</b>	Adult Education Center
	<b>Agency/Group/Organization Type</b>	Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Educational Services Other: 2016-17 Action Plan Draft
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey, Notification of proposed 2016-17 activities.
11	<b>Agency/Group/Organization</b>	Housing Rights Center
	<b>Agency/Group/Organization Type</b>	Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Public Services Other: 2016-17 Action Plan Draft

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey, telephone, Notification of proposed 2016-17 activities.
12	<b>Agency/Group/Organization</b>	Santa Anita Family Service Center
	<b>Agency/Group/Organization Type</b>	Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Public Services Other: 2016-17 Action Plan Draft
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey, in-person, Notification of proposed 2016-17 activities.
13	<b>Agency/Group/Organization</b>	ESGV COALITION FOR THE HOMELESS
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Other: 2016-17 Action Plan Draft
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey, in-person, Notification of proposed 2016-17 activities.
14	<b>Agency/Group/Organization</b>	LAHSA
	<b>Agency/Group/Organization Type</b>	Services-homeless

	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Other: 2016-17 Action Plan Draft
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey, telephone, Notification of proposed 2016-17 activities.
15	<b>Agency/Group/Organization</b>	CORY'S KITCHEN
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Other: 2016-17 Action Plan Draft
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey, in-person, Notification of proposed 2016-17 activities.
16	<b>Agency/Group/Organization</b>	PROJECT SISTER
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence
	<b>What section of the Plan was addressed by Consultation?</b>	Public Services Other: 2016-17 Action Plan Draft

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey, Notification of proposed 2016-17 activities.
17	<b>Agency/Group/Organization</b>	Baldwin Park Chamber of Commerce
	<b>Agency/Group/Organization Type</b>	Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Other: 2016-17 Action Plan Draft
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey, Notification of proposed 2016-17 activities.
18	<b>Agency/Group/Organization</b>	FAMILY SERVICE CENTERS
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Public Services Other: 2016-17 Action Plan Draft
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey, Notification of proposed 2016-17 activities.
19	<b>Agency/Group/Organization</b>	ROEM Development Corporation
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Other: 2016-17 Action Plan Draft
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey, Notification of proposed 2016-17 activities.
20	<b>Agency/Group/Organization</b>	IMMANUEL HOUSING INC
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey, Notification of proposed 2016-17 activities.
21	<b>Agency/Group/Organization</b>	Kaiser Permanente
	<b>Agency/Group/Organization Type</b>	Services-Persons with HIV/AIDS Services-Health Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Health Agency Other: 2016-17 Action Plan Draft
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey, Notification of proposed 2016-17 activities.
22	<b>Agency/Group/Organization</b>	LA Works
	<b>Agency/Group/Organization Type</b>	Services-Employment Business Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Other: 2016-17 Action Plan Draft
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey, Notification of proposed 2016-17 activities.
23	<b>Agency/Group/Organization</b>	Secure Staff
	<b>Agency/Group/Organization Type</b>	Services-Employment Business Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Other: 2016-17 Action Plan Draft
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Survey, Notification of proposed 2016-17 activities.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City attempts to maintain a current and comprehensive list of agencies, organizations and other stakeholders and invited representatives from each entity to participate in the planning process at multiple points in the planning process. If an agency did not attend meetings or participate in surveys, it was done so by the agency’s choice.

If an agency or organization was not consulted and would like to be included in the City’s list of stakeholders, the agency or organization may contact the Baldwin Park Community Development Department at (626) 960-4011, extension 496.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Los Angeles Homeless Services Authority	The Homelessness Prevention goal within the Strategic Plan is consistent with the Ten Year Plan to End Homelessness.
2014-2021 Housing Element	City of Baldwin Park	The Affordable Housing goals within the Strategic Plan are consistent with the Adopted and Certified 2014-2021 Housing Element.

**Table 4 – Other local / regional / federal planning efforts**

**Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(I))**

To enhance coordination among the CoC, public and assisted housing providers and private and governmental health, mental health and service agencies, the City invited each of these entities to provide input on the needs of the community in the development of this Consolidated Plan. The City monitors CoC policy making to ensure that local efforts correspond to changes in the regional approach to addressing the needs of homeless and low-income people. Further, the Community Development Department works with subrecipients of CDBG and HOME funds to ensure a coordinated effort among service agencies in the region to address the needs of Baldwin Park residents, including but not limited to chronically homeless individuals and families, families with children, veterans and their families, unaccompanied youth, and persons who were recently homeless but now live in permanent housing. To promote economic opportunities for low-income residents, the City coordinates with subrecipient social service agencies, businesses and housing developers to ensure that where there are job opportunities for low-income people in connection with HUD-assisted projects, information is disseminated through appropriate

channels consistent with the objectives of Section 3 of the Housing and Community Development Act of 1968.

In the development of the 2015-2019 Consolidated Plan and the 2016-2017 Action Plan, the City afforded the following other public entities with the opportunity to provide input on the Consolidated Plan and welcomes their input concerning the future implementation of projects to address the nine Strategic Plan goals:

- City of El Monte
- City of La Puente
- City of West Covina
- County of Los Angeles
- Baldwin Park Unified School District
- Housing Authority of the County of Los Angeles
- Housing Authority of the City of Baldwin Park
- State of California Department of Housing and Community Development
- Southern California Council of Governments (SCAG)

## **AP-12 Citizen Participation - 91.105, 91.200 (c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City established and followed a process for the development of this five-year Consolidated Plan that included broad participation from the community. These activities were coordinated and implemented by the Baldwin Park Community Development Department. To assist in the identification of priority needs in the City, a survey was prepared and distributed to residents of the City to solicit resident input in the prioritization of needs related to community services, community facilities, infrastructure, neighborhood services, special needs services, businesses and jobs, and housing. The surveys were available online and also were made available at various public facilities.

A community meeting to discuss the housing and community development needs in Baldwin Park was held on November 12, 2014 at the Baldwin Park Arts and Recreation Center. No comments were received, however, all attendees were encouraged to complete the City's 2015-2019 Consolidated Plan Needs Assessment Survey.

Four public hearings/meetings were conducted at various stages in the development of the Consolidated Plan. The first was held on December 11, 2014 to receive comments on the housing and community development needs in the community. A second was held to receive comments on the housing and community development needs in the community before the Baldwin Park

City Council on March 18, 2015. A third public hearing was held to receive comments on the 2015-2016 CDBG and HOME funding recommendations before the Baldwin Park City Council on April 15, 2015. The final public hearing was held on May 6, 2015 before the Baldwin Park City Council on the draft 2015-2019 Consolidated Plan and the 2015-2016 Annual Action.

At each step in the process, the City was careful to ensure that low- and moderate-income residents, members of minority groups, agencies involved in the provision of services to these populations, and others who are directly impacted by the programs and activities supported by the Consolidated Plan programs had the opportunity to be actively involved.

In the preparation of the 2015-2019 Consolidated Plan, the City followed the process established for citizen participation set forth in the Citizen Participation Plan. To promote greater public accessibility to program documents, the Citizen Participation Plan, Consolidated Plan, Action Plans, CAPERs and the Analysis of Impediments to Fair Housing Choice are posted on the City website at:

<http://www.baldwinpark.com/>

During the preparation of the 2016-2017 Action Plan, the City conducted a joint Housing/Parks Commission meeting on December 10, 2015 to overview the project and preparation process. On February 4, 2016, a second public meeting was conducted by the Housing and Parks Commissions to consider public services proposals and review funding recommendations. On March 2, 2016, the City Council considered the Commissions' funding recommendations. That hearing was continued until March 16, 2016.

In the preparation of the 2016-2017 Action Plan, the City made the draft Action Plan available for public review and comment from April 4, 2016 to May 4, 2016. Residents were invited to review the draft Action Plan and to attend the public hearing or submit written comments concerning the projects and activities in the Action Plan. **The City Council conducted its second public hearing on May 4, 2016.**

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response / attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	2015-2019 Consolidated Plan Needs Assessment Survey	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	2015-2019 Consolidated Plan Needs Assessment Survey was disseminated on paper and in electronic form in English and Spanish to advise the City on the highest priority housing, community and economic development needs in the city.	Comments were received from all sectors of the community.	Not applicable	N/A
2	Newspaper Ads	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Advertisement of Public Hearing on March 2, 2016 Action Plan on public services recommendations and the 30-day public review process and May 4 <sup>th</sup> public hearing published in the El Monte Examiner on March 30, 2016.	N/A	Not applicable	Not applicable

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response / attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Publicly-noticed Community Meeting on December 10, 2015 and February 18, 2016. Several public service providers attended this meeting.	Applicants presented applications to the City commission	All comments were accepted.	Not applicable
4	Public Hearings	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Publicly-noticed Public Hearing on March 2, 2016. <b>Second public hearing was conducted on May 4, 2016</b>	No comments were received at the March 2 <sup>nd</sup> hearing which was carried over to March 17 <sup>th</sup> . <b>To be added after the May 4<sup>th</sup> hearing.</b>	<b>All comments were accepted.</b>	Not applicable

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response / attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
5	Internet Outreach	Non-targeted/broad community	Electronic notice in the City's webpage inviting residents to the public hearing at the City Hall on May 4, 2016 and notifying residents that their feedback is an essential component of the Action Plan process	To be added after the May 4 <sup>th</sup> hearing.	All comments were accepted.	Not applicable

**Table 5 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220 (c) (1, 2)

#### Introduction

The projects and activities included in the Consolidated Plan period and each individual Annual Action Plan are based on resources that are reasonably anticipated to be available to the City from federal, state, local and private sources for the applicable period. This Annual Action Plan takes into account the period from July 1, 2016 through June 30, 2017. The actual resources available to support activities during the implementation of the remainder of the Consolidated Plan may vary significantly due to factors outside of the City's control. For example, HUD formula grant allocations are subject to change each year based on a number of factors, such as the amount of the national appropriation, changes in ACS population data applied to the CPD grant formulas, statutory changes to the CPD grant formulas, the addition or removal of entitlements receiving a particular CPD grant and the availability of reallocated funds. Additionally, state, local and private resources will vary significantly depending on economic conditions.

For Program Year 2016-2017, the City has been informed by HUD that it will receive \$943,889 of CDBG funds and \$222,999 of HOME funds from HUD. The City expects \$20,000 in program income from the HOME Program. In addition, the City will be utilizing prior year unallocated funds for 2016-2017 CDBG activities in the amount of \$155,000 and HOME activities in the amount of \$581,551 in HOME funds. For fiscal purposes, the City has included \$651,000 in the Action Plan for CDBG carryover activities. These funds have been committed to prior year activities but have not been expended. Therefore, for the purpose of the Action Plan, these funds are not additional new CDBG funds. When these amounts are combined with prior year resources available for inclusion in the 2016-2017 Annual Action Plan, the City anticipates the availability of approximately \$5.8 million of CDBG and HOME funds during the five-year period that began on July 1, 2015 and ends June 30, 2020.

**Priority Table**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$943,889	\$0	\$155,,472	\$1,099,361	\$3,775,556	The expected amount available for the remainder of the Consolidated Plan period assumes level funding in future years.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$222,999	\$20,000	\$581,551	\$824,550	\$891,996	The expected amount available for the remainder of the Consolidated Plan period assumes level funding in future years.

**Table 6 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

To address housing and community development needs in Baldwin Park, the City will leverage its CDBG and HOME entitlement grants with a variety of funding resources in order to maximize the effectiveness of available funds. The City's former Redevelopment Agency was the primary non-federal source of leveraged funds. With the elimination of the City's Redevelopment Agency, the City's ability to leverage federal funds has been substantially reduced. The City and its development partners will continue to seek new opportunities to leverage federal funds, such as the Low Income Tax Credit program and U.S. Department of Housing and Urban Development Section 202 and 811 for the Elderly Program.

**Federal Resources**

- Continuum of Care (CoC) Program
- HUD Veterans Affairs supportive Housing (HUD-VASH)
- Supportive Housing for the Elderly (Section 202)
- Supportive Housing for Persons with Disabilities (Section 811)
- Housing Opportunities for Persons with AIDS (HOPWA)
- Youthbuild
- Federal Low-Income Housing Tax Credit Program

**State Resources**

- State Low-Income Housing Tax Credit Program
- Building Equity and Growth in Neighborhoods Program (BEGIN)
- CalHome Program
- Multifamily Housing Program (MHP)
- Housing Related Parks Grant
- CalHFA Single and Multi-Family Program
- Mental Health Service Act (MHSA) Funding

**Local Resources**

- Los Angeles County CoC
- Housing Authority of County of Los Angeles County (HACoLA)
- Southern California Home Financing Authority (SCHFA)

**Private Resources**

- Federal Home Loan Bank Affordable Housing Program (AHP)
- Community Reinvestment Act Programs
- United Way Funding

- Private Contributions

### **HOME:**

HUD requires HOME recipients (PJ's) to match 25 percent of their HOME annual allocation. In accordance with 24 CFR 92.222, PJ's satisfying the distress criteria established by the HOME Program regulations are provided a match reduction. The match reductions are granted due to fiscal distress, severe fiscal distress, and Presidential disaster declarations. For those PJs with both fiscal distress and Presidential disaster match reductions, the PJ may take the higher match reduction for the current fiscal year.

When a local jurisdiction meets one of the distress criteria, it is determined to be in fiscal distress and receives a 50 percent reduction of match. If a local jurisdiction satisfies both of the distress criteria, it is determined to be in severe fiscal distress and receives a 100 percent reduction of match. The City of Baldwin Park has received a 100 percent match reduction from HUD, and therefore, no match is required for HOME Funds using non-federal funds.

The City of Baldwin Park leverages HOME funds with other local and private non-federal resources even though it has received a 100 percent match reduction from the 25 percent matching requirement. Any funds that are used in a HOME activity in excess of the required match will be documented by the City and reported to HUD as part of the Consolidated Annual Performance and Evaluation Report (CAPER) each year.

### **If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

In December 2011, the elimination of local Redevelopment Agencies by the State of California resulted in the loss of a crucial resource for the development and preservation of affordable housing. This negatively impacted affordable housing and residential investment. While there are mechanisms whereby certain affordable housing assets tied to the former Redevelopment Agencies may be utilized today, the available resources for affordable housing are scarce.

Land or property necessary to address the needs identified in the Consolidated Plan would need to be acquired using HUD grant funds or other resources.

### **Discussion**

Assuming a continued reduction level of 2 percent per year of the CDBG and HOME programs, the City expects to spend approximately \$5.8 million of CDBG and HOME funds on projects that enhance the availability, affordability and sustainability of affordable housing between July 2015 and June 2020. It is anticipated that approximately \$1.1 million of this will be spent on affordable housing development and preservation.

Based on prior project experience, we anticipate that these funds will leverage other public and

private funding, including but not limited to:

- Continued funding of permanent housing projects through the McKinney program
- Project-based Section 8 certificates
- Low-Income Housing Tax Credits
- Project financing at favorable interest rates from local lenders
- Private contributions to local CHDOs
- Private market real estate investments by local CHDOs
- Market rate housing that subsidizes affordable units on the same development site

Assuming continued level funding of the CDBG program, the City expects to spend approximately \$4 million of CDBG funds on community development, public facilities, infrastructure and neighborhood services activities that promote a suitable living environment between July 2015 and June 2020. Anticipated projects include:

- Graffiti Removal
- Code Enforcement
- Community Facilities and Infrastructure Improvements

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Rental Housing Development	2016	2017	Affordable Housing	Citywide	Expand the supply of affordable housing	HOME: \$312,250 (PY Funds)	Rental units constructed: TBD Household Housing Unit (included uncommitted CHDO funds from prior year)
2	Housing Preservation	2016	2017	Affordable Housing	Citywide	Preserve the supply of affordable housing	CDBG: \$85,000 HOME: \$240,000	Homeowner Housing Rehabilitated: 9 Housing Units
3	New Homebuyer Assistance	2016	2017	Affordable Housing	Citywide	Expand opportunities for new homebuyers	HOME: \$250,000 (PY Funds)	Homebuyers Assisted: 4
4	Fair Housing Services	2016	2017	Affordable Housing	Citywide	Ensure equal access to housing opportunities	CDBG: \$2,500	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
5	Neighborhood Services	2016	2017	Non-Housing Community Development	Low- and Moderate -Income Areas	Provide neighborhood services, community facilities	CDBG: \$149,700	Neighborhood services: Graffiti removal: 5,000 Properties Addressed Housing Code Enforcement/Foreclosed Property Care: 2,000 Household Housing Units

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Public Services for low- and moderate-income residents including those with special needs	2016	2017	Non-Housing Community Development	Citywide	Provide public services for low-income residents	CDBG: \$101,883	Public service activities other than Low/Moderate Income Housing Benefit: 3,370 Persons Assisted
7	Homelessness Prevention	2016	2017	Homeless	Citywide	Prevent and eliminate homelessness	CDBG: \$10,000	Homelessness Prevention: 200 Persons Assisted
8	Community Facilities and Infrastructure Improvements.	2016	2017	Non-Housing Community Development	Low- and Moderate -Income Areas	Provide neighborhood services, community fac.	CDBG: \$175,000  (PY:16/17 = \$19,301; Prior Year=\$155,472)	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 15,560 Persons Assisted

Table 7 – Goals Summary

## Goal Descriptions

1	<b>Goal Name</b>	Affordable Rental Housing Development
	<b>Goal Description</b>	In partnership with housing developers, leverage HOME and CDBG funds in support of the development of new housing units affordable to households earning less than 30, 60 or 80 percent of Area Median Income.
2	<b>Goal Name</b>	Housing Preservation
	<b>Goal Description</b>	Preservation of the quality of existing affordable housing stock occupied by low- and moderate-income households.
3	<b>Goal Name</b>	New Homebuyer Assistance
	<b>Goal Description</b>	Create greater opportunities for first-time homebuyers.
4	<b>Goal Name</b>	Fair Housing Services
	<b>Goal Description</b>	Affirmatively further fair housing choice through the provision of fair housing education, counseling, anti-discrimination and landlord-tenant mediation services.
5	<b>Goal Name</b>	Neighborhood Services
	<b>Goal Description</b>	Preserve and enhance neighborhood aesthetics and public safety through activities such as graffiti removal and code enforcement as well as improvement of building quality and safety through code compliance to benefit low- and moderate-income residents of the low- and moderate-income areas.
6	<b>Goal Name</b>	Public Services for low- and moderate-income residents including those with special needs.
	<b>Goal Description</b>	Provide public services that support the emotional and developmental well-being of low- and moderate-income families.
7	<b>Goal Name</b>	Homelessness Prevention Services
	<b>Goal Description</b>	Support a continuum of services in Los Angeles County to prevent and eliminate homelessness including, but not limited to, homelessness prevention programs, emergency shelter programs and transitional housing.
8	<b>Goal Name</b>	Community Facilities and Infrastructure Improvements.
	<b>Goal Description</b>	Improve City of Baldwin Park public facilities and infrastructure to benefit low- and moderate-income residents or those presumed under HUD regulations to be low- and moderate-income such as the elderly and disabled adults.

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

To address the high priority needs identified in the Strategic Plan to the 2015-2019 Consolidated Plan, the City of Baldwin Park will invest CDBG and HOME funds in projects to develop affordable housing, preserve affordable housing, provide fair housing services, provide neighborhood services, provide services to low- and moderate-income residents, provide services to residents with special needs, prevent homelessness, and improve community facilities and infrastructure. Together, these projects will address the housing, community and economic development needs of Baldwin Park residents-particularly those residents residing in the low- and moderate-income areas.

#### Projects

#	Project Name
1	Affordable Housing Development
2	Housing Preservation
3	Homeownership Opportunities
4	Fair Housing Services
5	Neighborhood Services
6	Public Services for low- and moderate-income residents, including those with special needs
7	Homelessness Prevention
8	Community Facilities and Infrastructure Improvements
9	Section 108 Loan Repayment
10	Program Administration

Table 8 – Project Information

#### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

All of the City's CDBG and HOME funds included in the 2016-2017 Action Plan address the primary objective of benefiting low- and moderate-income persons. Public facilities and infrastructure improvement activities are limited to the CDBG low- and moderate-income areas. Public services projects and activities will primarily address the needs low- and moderate-income limited clientele. The City's housing programs will be restricted to those with CDBG qualifying incomes.

Based on the Strategic Plan, Baldwin Park is allocating 100 percent of its CDBG funds (excluding Section 108 Loan Repayment and CDBG Program Administration) as well as 100 percent of its non-administrative HOME funds for program year 2015-2016 projects and activities that benefit low- and moderate-income people.

The primary obstacles to meeting the underserved needs of low- and moderate-income people include lack of funding from federal, state and other local sources and the high cost of housing that is not affordable to low-income people. To address these obstacles, the City is investing CDBG and HOME funds through the 2016-2017 Action Plan in projects that provide additional affordable housing units, provide for the preservation of existing housing units, that provide neighborhood services to low- and moderate-income people and those with special needs, and projects that prevent homelessness.

## AP-38 Project Summary

### Project Summary Information

<b>1</b>	<b>Project Name</b>	Affordable Housing Development
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Affordable Housing Development
	<b>Needs Addressed</b>	Expand the supply of affordable housing
	<b>Funding</b>	CHDO: \$312,250 (TBD)
	<b>Description</b>	In partnership with housing developers, leverage HOME and CDBG funds in support of the development of new housing units affordable to households earning less than 30, 60 or 80 percent of Area Median Income.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	TBD
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	CHDO Activity TBD

<b>2</b>	<b>Project Name</b>	Housing Preservation
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing Preservation
	<b>Needs Addressed</b>	Preserve the supply of affordable housing
	<b>Funding</b>	CDBG: \$85,000 HOME: \$240,000
	<b>Description</b>	Preservation of the quality of existing affordable housing stock occupied by low- and moderate-income households including lead based paint abatement and program delivery.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	9 Household Housing Units
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Home Rehabilitation Grant Program: \$20,000 (2 Units) Lead Testing: \$5,000 (10 units) Rehabilitation Administration: \$60,000 (80 units)* HOME Rehabilitation Loan Program: \$220,000 (5Units) HOME Lead Abatement Grant Program: \$20,000 (10 Units) *Includes CHDO units from prior year.

<b>3</b>	<b>Project Name</b>	Homebuyer Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing Preservation
	<b>Needs Addressed</b>	Preserve the supply of affordable housing
	<b>Funding</b>	HOME: \$250,000
	<b>Description</b>	Creation of homeownership opportunities for first-time homebuyers
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 Household Housing Units
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	First Time Homebuyer Program: \$250,000 (4 homebuyers)

<b>4</b>	<b>Project Name</b>	Fair Housing Services
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Fair Housing Services
	<b>Needs Addressed</b>	Ensure equal access to housing opportunities
	<b>Funding</b>	CDBG: \$2,500
	<b>Description</b>	Affirmatively further fair housing choice through the provision of fair housing education, counseling, anti-discrimination and landlord-tenant mediation services.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 Persons Assisted
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Housing Rights Center – Fair Housing Services: \$2,000 (100 People)

5	<b>Project Name</b>	Neighborhood Services
	<b>Target Area</b>	Low- and Moderate-Income Areas
	<b>Goals Supported</b>	Neighborhood Services Community Facilities and Infrastructure Improvements
	<b>Needs Addressed</b>	Neighborhood services, community facilities
	<b>Funding</b>	CDBG: \$149,700
	<b>Description</b>	Preserve and enhance neighborhood aesthetics and public safety through activities such as graffiti removal and code enforcement as well as improvement of building quality and safety through code compliance to benefit low- and moderate-income neighborhoods.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Graffiti Removal = 5,000 Persons Code Enforcement = 200 Household Housing Units
	<b>Location Description</b>	Low- and Moderate-Income Areas
<b>Planned Activities</b>	Graffiti Removal: \$29,700 (5,000 persons) Code Enforcement: \$120,000 (2,000 Housing units)	

<b>6</b>	<b>Project Name</b>	Public Services for low- and moderate-income residents including those with special needs
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services for low- and moderate-income res.
	<b>Needs Addressed</b>	Provide public services for low-income residents
	<b>Funding</b>	CDBG: \$101,883 (82,260 plus \$19,623 for those with special needs.)
	<b>Description</b>	Provide public services that support the emotional and developmental well-being of low- and moderate-income families.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3,370 Persons Assisted (450 persons with special needs.)
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	<p>Church of the Redeemer Food Bank: (2,200 People) \$9,000</p> <p>Family Service Center: (500 People) \$24,800</p> <p>BPPD: Pride Platoon: (80 People) \$18,720</p> <p>Recreation/Sports Scholarship Program: (120 People) \$8,900</p> <p>St. John's Church Social Services: (10 People) \$5,000</p> <p>Youth Employment: (10 People) \$15,840</p> <p>Special Needs:</p> <p>Domestic Violence Advocate: (250 People) \$15,123</p> <p>Santa Anita Family Services: (200 People) \$4,500</p>

<b>7</b>	<b>Project Name</b>	Homelessness Prevention
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Homelessness Prevention
	<b>Needs Addressed</b>	Prevent and eliminate homelessness
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Support a continuum of services in Los Angeles County to prevent and eliminate homelessness including, but not limited to, homelessness prevention programs, emergency shelter programs and transitional housing.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	200 Persons Assisted
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	East San Gabriel Valley Coalition for the Homeless: 200 People

<b>8</b>	<b>Project Name</b>	Community Facilities and Infrastructure Improvements
	<b>Target Area</b>	Low- and Moderate-Income Areas
	<b>Goals Supported</b>	Community Facilities and Infrastructure Improvements
	<b>Needs Addressed</b>	Provide neighborhood services, community facilities.
	<b>Funding</b>	CDBG: \$175,000 (\$19,528 in PY 2106-17 funds; \$155,472 in prior year funds)
	<b>Description</b>	Improve City of Baldwin Park public facilities and infrastructure to benefit low- and moderate-income residents or those presumed under HUD regulations to be low- and moderate-income such as the elderly and disabled adults.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Walnut Creek Park: 15,560 persons
	<b>Location Description</b>	Low- and Moderate-Income Area: Walnut Creek Park: (CT 4047.01/4047.02/4047.03: 67% LMI)
	<b>Planned Activities</b>	Walnut Creek Park Improvements \$175,000 (\$19,528 in PY 2106-17 funds; \$155,472 in prior year funds)

<b>9</b>	<b>Project Name</b>	Section 108 Loan Repayment
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Community Facilities and Infrastructure Improvements
	<b>Needs Addressed</b>	Neighborhood services, community facilities
	<b>Funding</b>	CDBG: \$389,000
	<b>Description</b>	Section 108 Loan Repayment
	<b>Target Date</b>	6/30/17
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not Applicable
	<b>Location Description</b>	Not Applicable
	<b>Planned Activities</b>	Section 108 Loan Repayment: \$389,000

<b>10</b>	<b>Project Name</b>	Program Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	All
	<b>Needs Addressed</b>	All
	<b>Funding</b>	CDBG: \$186,278 HOME: \$22,300
	<b>Description</b>	Administration services of the CDBG and HOME Programs.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not Applicable
	<b>Location Description</b>	Not Applicable
	<b>Planned Activities</b>	Administration services of the CDBG and HOME Programs

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

For projects that address Neighborhood Services and Community Facilities and Infrastructure goals, assistance will be primarily directed to the low- and moderate-income areas of the City. The low- and moderate-income Census Tract map will be used by the City when making funding determinations using CDBG and HOME funds in order to address the areas with the highest priority needs. Additionally, as discussed in section SP-10 of the Consolidated Plan, the southeastern part of the City exhibits a greater level of need for affordable housing or services for low- and moderate-income residents; therefore, one geographic priority is being established within the Consolidated Plan and efforts for allocation priorities in this area will be made to address this need. It should be noted that the City, as a whole, is mostly low and moderate income.

### Geographic Distribution

Target Area	Percentage of Funds
Low- and Moderate-Income Areas	N/A

Table 9 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

For the 2016-2017 program year, the City will invest \$1,750,361 of CDBG funds and \$824,550 of HOME funds, including prior years unallocated or unexpended funds, for a total of \$2,574,911 that will benefit low- and moderate-income people throughout the City. Of this amount, \$826,000 or 32 percent of all resources will be invested in infrastructure projects that benefit low- and moderate-income areas. Due to the nature of the projects and activities to be undertaken, investments in projects and activities such as Neighborhood Services and Community Facilities and Infrastructure are limited to these areas while other projects and activities benefit low- and moderate-income limited clientele and are available citywide.

### Discussion

Based on the Strategic Plan, Baldwin Park is allocating 100 percent of its CDBG funds (excluding Section 108 Loan Repayment and CDBG Program Administration) as well as 100 percent of its non-administrative HOME funds for program year 2015-2016 projects and activities that benefit low- and moderate-income people.

The City has not designated any Neighborhood Revitalization Strategy Areas.

## **Affordable Housing**

### **AP-55 Affordable Housing – 91.220(g)**

#### **Introduction**

Two high priority affordable housing needs are identified in the 2015-2019 Consolidated Plan and two Strategic Plan goals are established to provide the framework necessary to invest CDBG and HOME funds to address the affordable housing needs of the City.

#### **Expand the Supply of Affordable Housing**

Based on evaluation of 2007-2011 ACS and CHAS data, there is a high need for housing units affordable for households earning less than 80 percent of AMI. Of the 11,105 households earning 0-80 percent of AMI in the City, 7,418 are cost burdened households—meaning households paying more than 30 percent of their income for housing. Additionally, 4,300 of the cost burdened households are considered severely cost burdened households—meaning that they pay more than 50 percent of their income for housing. Of the 4,300 severely cost burdened households, 1,895 are renters. Of those severely cost burdened renter households, 1,895 households earn less than 50 percent of AMI and are considered the most at risk of becoming homeless. The development of additional housing units affordable for low- and moderate-income households is rated as the highest priority need due to the number of severely cost burdened households in Baldwin Park. Additionally, responses to the 2015-2019 Consolidated Plan Needs Assessment Survey support the development of additional affordable housing units in Baldwin Park.

#### **Preserve the Supply of Affordable Housing**

As the City's housing stock ages, a growing percentage of housing units may need rehabilitation to allow them to remain safe and habitable. The situation is of particular concern for low- and moderate-income home owners who are generally not in a financial position to properly maintain their homes.

The age and condition of Baldwin Park's housing stock is an important indicator of potential rehabilitation needs. Commonly, housing over 30 years of age needs some form of major rehabilitation, such as roof replacement, foundation work and plumbing systems. Housing over 15 years of age will generally exhibit deficiencies in terms of paint, weatherization, heating / air-conditioning systems, hot water heaters and finish plumbing fixtures.

According to CHAS data showing the year that housing units were built categorized by owner and

renter tenure:

- 7,867 or 73 percent of the 10,851 owner-occupied housing units in Baldwin Park were built 36 or more years ago (built prior to 1980)
- 2,428 or 22 percent of the 10,851 owner-occupied housing units in Baldwin Park were built between 17 and 36 years ago (built between 1980 and 1999)
- 3,896 or 60 percent of the 6,523 renter-occupied housing units in Baldwin Park were built 36 or more years ago (built prior to 1980)
- 2,165 or 33 percent of the 6,523 renter-occupied housing units in Baldwin Park were built between 17 and 36 years ago (built between 1980 and 1999)

The development of additional housing units affordable for low- and moderate-income households is rated as the highest priority need due to the number of severely cost burdened households in Baldwin Park. Additionally, responses to the 2015-2019 Consolidated Plan Needs Assessment Survey support the development of additional affordable housing units in Baldwin Park.

One-Year Goals for the Number of Households to be Supported	
Homeless	200
Non-Homeless	2920
Special-Needs	450
Total	3750

**Table 10 – One-Year Goals for Affordable Housing by Support Requirement**

One-Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	9
Acquisition of Existing Units	4
Total	13

**Table 11 – One-Year Goals for Affordable Housing by Support Type**

### Discussion

The Strategic Plan identifies a high priority need to expand the supply of affordable housing and a high priority need to preserve the supply of affordable housing. During the 2016-2017 program year, the City of Baldwin Park is completing the expansion of its supply of affordable housing through the ROEM affordable housing development activity and providing homeownership opportunities for low-and moderate-income first-time homebuyers. Additionally, the City will invest CDBG and HOME funds in the preservation of affordable housing units through the City of Baldwin Park Housing Rehabilitation Program.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Baldwin Park Housing Authority (BPHA) was created and authorized under State of California Housing Authority Law to develop and operate housing and housing programs for low-income families. The BPHA receives its funding from the Department of Housing and Urban Development (HUD) for the administration of the Section 8 tenant-based Housing Choice Voucher (HCV) assistance program for the jurisdiction of the cities of Baldwin Park, West Covina, El Monte, South El Monte, and Monrovia in the County of Los Angeles.

### **Actions planned during the next year to address the needs to public housing**

BPHA will continue to serve the needs of residents through public housing and Section 8 vouchers. Maintain a leasing rate of 98 to 100 percent. Continue to maximize the budget's authority to provide as many households as possible with improved living conditions and ease cost burdens associated with housing. Create more flexible and portable housing opportunities by converting the Baldwin Park Housing Authority's public housing units to tenant-based voucher assistance. Continue to provide forms and documents via its web portal to owners and tenants to increase the accessibility of information and streamline procedures with the goal of helping tenants and owners to comply with Section 8 rules and increase the availability of housing units.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

BPHA actively encourages residents to be involved in the organization through resident councils and active participation in housing authority decisions via surveys and other forms of engagements. BPHA implemented the use of social media to improve and maximize the outreach to owners and tenants and increase the accessibility of information. Residents also maintain a resident advisory board.

BPHA encourages residents to explore homeownership opportunities. The City of Baldwin Parks offers a Housing Assistance program to low- and moderate-income first-time homebuyers, known as the Silent Second Program. It provides a loan that funds the difference between the purchase price of the home and the first mortgage. The homebuyer is required to put a 1.5 percent down payment. The Silent Second Program or "gap financing" program assists homebuyers in purchasing their home by filling in the affordability gap. The gap is defined as a difference between the purchase price of the home and the first mortgage plus a 1.5 percent down payment.

The Silent Second Program is funded through the HOME Investment Partnership Program (HOME) and Housing (20 percent) Set-Aside funds. Although the set-aside funds are no longer available from the State, the City is expecting to receive proceeds from the sale of RDA-acquired property, which they will use for another housing activity.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

BPHA and HACoLA are designated as a High Performing Public Housing Agency.

**Discussion**

BPHA and HACoLA are well-positioned to maintain and expand the supply of affordable housing units in the City of Baldwin Park and throughout Los Angeles County through its partnerships with the State of California, Los Angeles County Community Development Commission, the City of Baldwin Park and other housing partners.

BPHA administers Section 8 to provide rental assistance to low-income families, senior citizens, and disabled individuals. In 2016, 500 Section 8 Housing Choice Vouchers were held by Baldwin Park households. If funds are released, the BPHA has the authority to fund up to 880 vouchers.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

Preventing and ending homelessness is a HUD priority addressed nationally through coordination of regional strategies carried out locally by government agencies and a wide variety of community based organizations and faith-based groups. Consistent with this approach, the City of Baldwin Park supports the efforts of the Los Angeles Homeless Service Authority (LAHSA), County Continuum of Care (CoC), and its member organizations that address homelessness throughout Los Angeles County. In alignment with this strategy, the City will use CDBG funds to support local service providers as well as City run programs to prevent homelessness and to expand the supply of affordable housing in Baldwin Park for low- and moderate-income residents.

The City will invest CDBG funds during the 2015-2016 program year to address high priority needs identified in the 2015-2019 Consolidated Plan including preventing homelessness and providing public services to special needs populations.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

According to the Ten-Year Plan to End Homelessness, the CoC is implementing several regional strategies that will enhance local coordination to more effectively assist people in need. To more rapidly identify and assess people experiencing homelessness, the CoC is creating regional homeless access centers that offer fully coordinated systems of outreach and will facilitate universal assessment, intake, referral and transportation to resources. The CoC also has resources of information (such as 2-1-1) to better serve individuals who are homeless or at risk of becoming homeless. In addition, the CoC implements a database using real time information from intake and assessment that is housed in the Homeless Management Information System (HIMS). Collectively these strategies help minimize duplication of effort and better connect the most vulnerable individuals and families, chronically homeless, and people at risk of becoming homeless to appropriate resources.

To reach out to unsheltered homeless persons and assess their individual needs for the purpose of connecting them with available emergency shelter and transitional housing resources, the City of Baldwin Park will provide information and referrals — primarily to 2-1-1 Los Angeles County. Additionally, to reduce and end homelessness, the City of Baldwin Park will provide CDBG public service funds to the following activities:

- East San Gabriel Valley Coalition for the Homeless (200 people)
- Domestic Violence Advocate (250 people)
- Santa Anita Family Services (200 people)

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City supports local nonprofit agencies that provide emergency rental assistance and transitional housing needs for homeless or those at risk of becoming homeless. To address the emergency shelter and transitional housing needs of homeless persons, the City supports the East San Gabriel Valley Coalition for the Homeless that provides transitional housing, emergency assistance and winter shelter assistance to homeless families or families at risk of homelessness. Each year, the East San Gabriel Valley Coalition for the Homeless serves approximately 200 unduplicated people.

Additionally, the City supports Domestic Violence Advocate and Santa Anita Family Services, organizations that provide emergency shelter and support services to victims of domestic violence. These programs provide a number of services to include but not limited to supportive services for survivors and perpetrators of domestic violence, batterer’s program, and anger management, and assistance in guiding victims through the criminal justice system.

Lastly, the City of Baldwin Park also supports the efforts of the Los Angeles County Continuum of Care (CoC) and its member organizations that address homelessness.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

To address the needs of homeless families, families with children, veterans and their families, the City supports the East San Gabriel Valley Coalition for the Homeless, which provides transitional housing, counseling and case management to families at risk of homelessness. Each year, the East San Gabriel Valley Coalition for the Homeless serves approximately 200 unduplicated people through its transitional housing program. When paired with financial counseling, career coaching and other available case management services, the agency makes certain that families are ready to succeed in their transition to permanent housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The Los Angeles County CoC Ten Year Plan to End Homelessness included a goal to establish countywide protocols and procedures to prevent people from being discharged from public and private institutions of care into homelessness that will help decrease the number of persons being discharged into homelessness by at least 10 percent annually. The CoC is seeking improve coordination among publicly and privately funded institutions of care and local service agencies in the County of Los Angeles in order to decrease the number of persons being discharged into homelessness annually.

### **Discussion**

With limited CDBG and HOME resources available, the City is investing CDBG public service funds in public service activities such as the East San Gabriel Valley Coalition for the Homeless to prevent homelessness in Baldwin Park.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

A barrier to affordable housing is a public policy or nongovernmental condition that constrains the development or rehabilitation of affordable housing. Barriers can include land use controls, property taxes, state prevailing wage requirements, environmental protection, cost of land and availability of monetary resources. Barriers to affordable housing are distinguished from impediments to fair housing choice in the sense that barriers are lawful and impediments to fair housing choice are usually unlawful.

Based on information gathered during community meetings, the Consolidated Plan Needs Assessment Survey, the 2013-2021 Housing Element and market analysis, the primary barriers to affordable housing in Baldwin Park are housing affordability and the lack of monetary resources necessary to develop and sustain affordable housing. The two barriers are related in the sense that demand for affordable housing exceeds the supply and insufficient resources are available to increase the supply of affordable housing to meet demand.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

In the development of the 2013-2021 Housing Element, the City evaluated significant public policies affecting affordable housing development such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges and growth limitations. Based on this evaluation, the City determined that it has taken all appropriate and necessary steps to ameliorate the negative effects of public policies that may have been a barrier to affordable housing. Moreover, the City is actively engaged with affordable housing developers concerning the siting of additional future affordable housing and ensuring that the entitlement process runs smoothly from inception to completion.

### **Discussion:**

To address housing affordability and the lack of monetary resources for affordable housing, the Strategic Plan calls for the investment of a significant portion of CDBG and HOME funds for the development of 73 new affordable rental housing units during the five-year period of the Consolidated Plan and the rehabilitation and preservation of 25 existing affordable housing units over the five-year period covered by the Consolidated Plan. Although the City no longer has access to Redevelopment Housing Set-Aside funds, the City will continue to leverage its CDBG and HOME funds to attract private and other available public resources, including land conveyed

to the City for the purpose of affordable housing, to facilitate affordable housing development. This strategy will increase the supply of affordable housing and preserve existing affordable housing in the City.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

In the implementation of the 2016-2017 Annual Action Plan, the City will invest CDBG and HOME resources to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure and enhance coordination between public and private housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

The primary obstacles to meeting the underserved needs of low- and moderate-income people include lack of funding from federal, state and other local sources, and the high cost of housing that is not affordable to low-income people. To address these obstacles, the City is investing CDBG and HOME funds through the 2016-2017 Action Plan in projects that provide financing for the development of 70 new affordable rental housing units, provide loans to approximately nine low- and moderate-income homeowners for home improvements, assist 4 first-time homebuyers, provide public facilities improvements at City of public facilities to benefit people presumed under HUD regulations to be low- and moderate-income people and those with special needs, and projects that prevent homelessness. To address underserved needs, the City is allocating approximately 100 percent of its non-administrative CDBG and HOME investments for program year 2016-2017 to projects and activities that benefit low- and moderate-income people or people presumed under HUD regulations to be low- and moderate-income.

### **Actions planned to foster and maintain affordable housing**

In the implementation of the 2016-2017 Annual Action Plan, the City will invest HOME funds to expand the supply of affordable rental housing and will use CDBG and HOME funds to preserve and maintain existing affordable housing through the City of Baldwin Park Residential Rehabilitation Program that anticipates providing up to 9 grants and deferred loans totaling \$265,000 to low- and moderate-income owners of single-family dwellings.

### **Actions planned to reduce lead-based paint hazards**

The Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) emphasizes prevention of childhood lead poisoning through housing-based approaches. To reduce lead-based paint hazards, the City of Baldwin Park's Residential Rehabilitation Program will conduct lead-based paint testing and risk assessments for each property assisted that was built prior to January 1, 1978 and will incorporate safe work practices or abatement into the scope of work as required to reduce lead-based paint hazards in accordance with 24 CFR Part 35.

## **Actions planned to reduce the number of poverty-level families**

The implementation of CDBG and HOME activities meeting the goals established in the 2015-2019 Consolidated Plan - Strategic Plan and this Annual Action Plan will help to reduce the number of poverty-level families by:

- Supporting activities that expand the supply of housing that is affordable to low- and moderate-income households;
- Supporting activities that preserve the supply of decent housing that is affordable to low- and moderate-income households;
- Supporting a continuum of housing and public service programs to prevent and eliminate homelessness;
- Supporting housing preservation programs that assure low income households have a safe, decent and appropriate place to live;
- Supporting public services for low- and moderate-income residents including those with special needs and those at-risk of homelessness offered by nonprofit organizations receiving CDBG funds; and
- Promoting economic opportunity for low- and moderate-income residents who own microenterprise businesses (five or fewer employees) or who are starting a new microenterprise business.

In addition to these local efforts, mainstream state and federal resources also contribute to reducing the number of individuals and families in poverty. Federal programs such as the Earned Income Tax Credit and Head Start provide pathways out of poverty for families who are ready to pursue employment and educational opportunities. Additionally, in California, the primary programs that assist families in poverty are CalWORKs, CalFresh (formerly food stamps) and Medi-Cal. Together, these programs provide individuals and families with employment assistance, subsidy for food, medical care, childcare and cash payments to meet basic needs such as housing, nutrition and transportation. Other services are available to assist persons suffering from substance abuse, domestic violence and mental illness.

## **Actions planned to develop institutional structure**

The institutional delivery system in Baldwin Park is high-functioning and collaborative — particularly the relationship between local government and the nonprofit sector comprised of a network of capable community-based organizations that are delivering a full range of services to residents. Affordable housing development and preservation activities will be carried out by the Housing Division of the Community Development Department in partnership with housing developers and contractors. Public service activities will be carried out by nonprofit organizations

and City Departments to achieve the Strategic Plan goals. The Housing Division and the Public Works Department will work together with contractors to implement public facility improvement projects.

One of the key ways the City is developing and expanding institutional structure to meet underserved needs is by funding a wide variety of services targeted to youth, seniors, special needs populations and individuals or families at risk of homelessness with CDBG public service grants.

**Actions planned to enhance coordination between public and private housing and social service agencies**

To enhance coordination between public and private housing and social service agencies, the City will continue consulting with and inviting the participation of a wide variety of agencies and organizations involved in the delivery of housing and supportive services to low- and moderate-income residents in Baldwin Park.

**Discussion:**

In the implementation of the 2016-2017 Annual Action Plan, the City will invest CDBG and HOME resources to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure and enhance coordination between public and private housing and social service agencies.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220 (I) (1, 2, 4)

#### Introduction:

In the implementation of programs and activities under the 2016-2017 Annual Action Plan, the City of Baldwin Park will follow all HUD regulations concerning the use of program income, forms of investment, overall low- and moderate-income benefit for the CDBG program and recapture requirements for the HOME program.

Eligible applicants for CDBG and ESG assistance include subrecipients who may carry out programs to benefit program beneficiaries on behalf of the City. Applications from interested subrecipients may be solicited by the City directly or via published Notices of Funds Availability at the discretion of the City. Eligible beneficiaries for CDBG or HOME funded housing rehabilitation or first-time homebuyer programs include households earning less than 80 percent of AMI. Developers for HOME-assisted rental housing development projects shall be selected via an application and underwriting process determined by the City based on the regulatory requirements applicable to the prospective project based on the nature and scope of the proposed development. Opportunities for leveraging and matching funds shall be emphasized in the selection of affordable housing Developers. Selection of affordable rental housing development projects shall be based on project feasibility, funding availability and City needs as determined by staff and the City Council.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220 (I) (1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

## Other CDBG Requirements

1. The amount of urgent need activities 0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 100.00%

### **HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220 (I) (2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City will not use any other forms of investment beyond those identified in Section 92.205. The Residential Rehabilitation Program offers zero percent interest forgivable loans or grants for the rehabilitation of owner-occupied single-family and manufactured housing units.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

During the 2016-2017 program year, the City of Baldwin Park will be undertaking HOME-assisted homebuyer activities. The City uses the recapture provision of HOME funds. After 15 years, the loan is due and payable, subject to a requalification clause that would permit the loan to be extended in five-year increments.

The homebuyer program is limited to new homebuyers who have not owned a house in the past three years. Homebuyers that meet the eligibility requirements will be served on a first-come, first-served basis.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

They include an affordability clause in the guidelines.

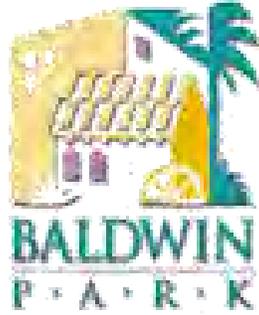
4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required

that will be used under 24 CFR 92.206(b), are as follows:

The City does not intend to use HOME funds under the 2016-2017 Annual Action Plan to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

**Discussion:**

In the implementation of programs and activities under the 2016-2017 Annual Action Plan, the City of Baldwin Park will follow all HUD regulations concerning the use of program income, forms of investment, overall low- and moderate-income benefit for the CDBG program, median area purchase price and recapture requirements for the HOME program.



**2016-2017 ANNUAL ACTION PLAN  
JULY 1, 2016 THROUGH JUNE 30, 2017**

**APPENDIX A**  
**Citizen Participation and Consultation**

**Proof of Publication to be added later.**

## Agencies Consulted

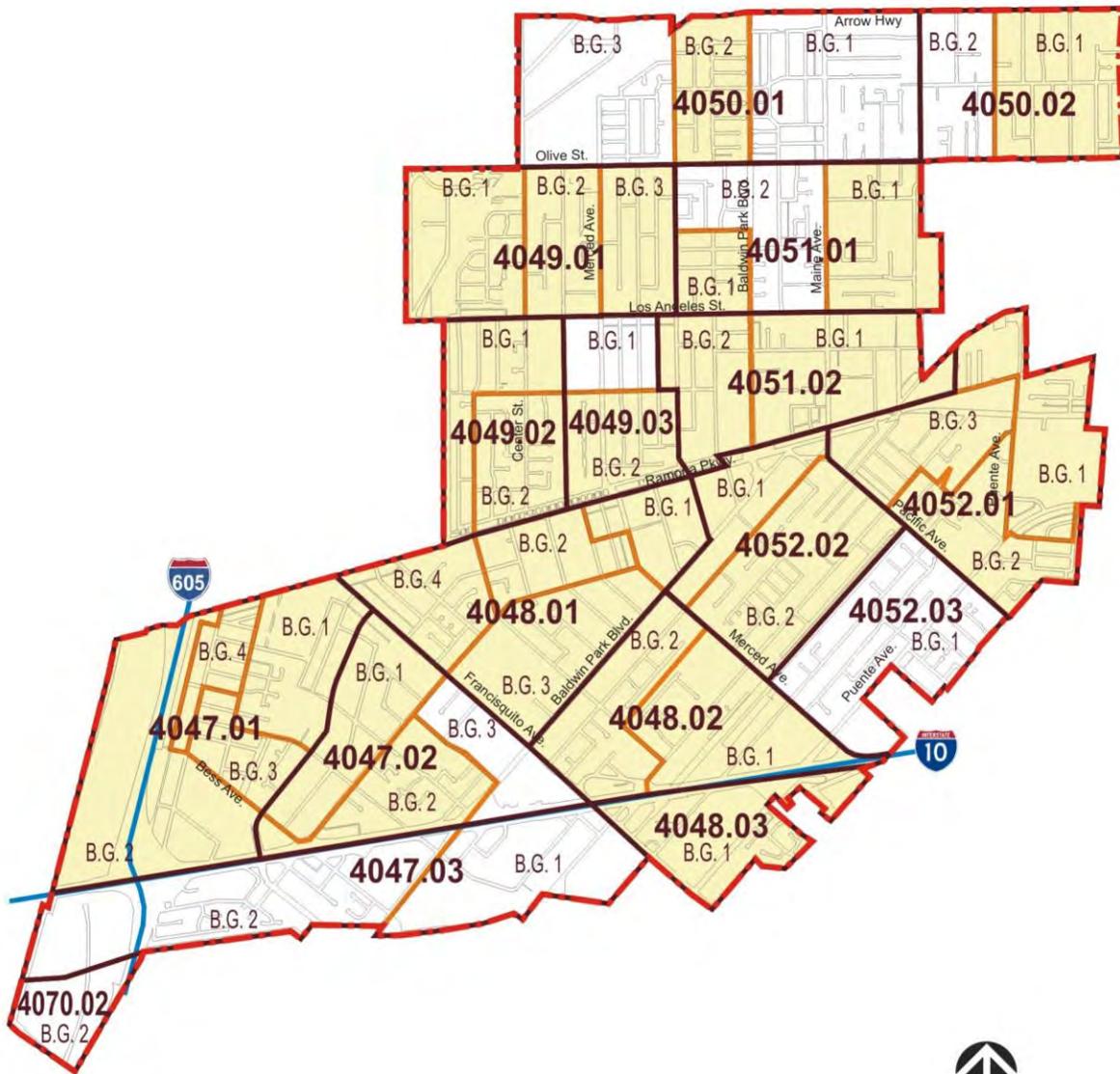
Los Angeles County Department Child Protective Services	Services-Children
Los Angeles County Health Department	Services-Health
City of West Covina	Adjoining City
Los Angeles County Sheriff's Department	Services-Safety
Los Angeles County Fire Department	Services=Safety
City of Baldwin Park Department of Public Works	Local Government
City of Baldwin Park Department of Recreation	Local Government
Housing Authority of the County of Los Angeles (HACoLA)	Public Housing
Housing Authority of the City of Baldwin Park	Public Housing
Southern CA Council of Governments (SCAG)	Regional Government
Baldwin Park Divas	Services-Recreation
Baldwin Park Eastside Little League	Services-Recreation
Baldwin Park American Little League	Services-Recreation
Lucky Baldwin Pony League	Services-Recreation
Bassett Little League	Services-Recreation
Baldwin Park National Little League	Services-Recreation
Baldwin Park Soccer Little League	Services-Recreation
Baldwin Park Pride Platoon	Services-Recreation
Youth Athletic Association (Roadrunners)	Services-Recreation
Housing Rights Center	Fair Housing
Santa Anita Family Service Center	Services-Families
ESGV Coalition for the Homeless	Services-Homeless
Los Angeles Homeless Services Authority (LAHSA)	Services-Homeless
Cory's Kitchen	Services-Food bank
Project Sister	Services-Domestic Violence
Domestic Violence Advocate	Services-Domestic Violence
California Dept. of Housing and Community Development	Government
Baldwin Park Chamber of Commerce	Business Community
Baldwin Park Community Center	Services-Recreation
Church of the Redeemer Food Bank	Services-Food bank
St. John Social Services	Services-Families
Family Service Center, Recreation Scholarship & Youth Employment	Services-Children and Economic Development
ROEM Development Corporation	Affordable Housing
CHDO - Immanuel Housing LLC.	Affordable Housing
City of Baldwin Park Department of Recreation	Services-Recreation
City of Baldwin Park Code Enforcement	Local Government
City of Baldwin Park Domestic Violence Advocate	Services-Domestic Violence
Rio Hondo Community Development Corporation	Economic Development
City of El Monte	Adjoining City
City of La Puente	Adjoining City



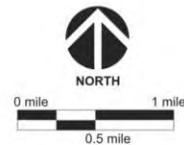
**2016-2017 ANNUAL ACTION PLAN  
JULY 1, 2016 THROUGH JUNE 30, 2017**

**APPENDIX B**

- MAPS - CDBG Target Areas



## City of Baldwin Park

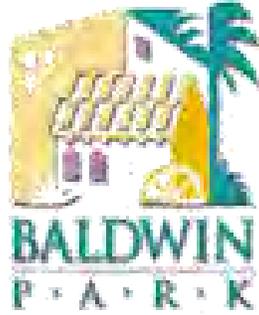


### CDBG - LOW AND MODERATE INCOME AREA MAP 2010 CENSUS AREAS

(As of July 1, 2014)

LEGEND:

- CITY BOUNDARY
- LOW AND MODERATE INCOME BLOCK GROUPS
- CENSUS TRACT
- BLOCK GROUP



**2016-2017 ANNUAL ACTION PLAN  
JULY 1, 2016 THROUGH JUNE 30, 2017**

**APPENDIX C**

- Standard Form 424
- CDBG, HOME and ESG Certifications

## Certifications

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

City Manager  
Title

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year **2016** (a period specified by the grantee consisting of one specific consecutive program year), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance with Anti-Discrimination Laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** -- It will comply with applicable laws.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

City Manager

Title

## Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

City Manager

Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING:**

**A. Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 1, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.