



CITY OF BALDWIN PARK

CLAIM FOR DAMAGES TO PERSON OR PROPERTY



INSTRUCTIONS

- 1. READ CLAIM THOROUGHLY.
2. FILL OUT CLAIM IN ITS ENTIRETY BY COMPLETING EACH SECTION. PROVIDE FULL DETAILS.
3. THIS FORM MUST BE SIGNED.
4. DELIVER OR MAIL TO: OFFICE OF THE CITY CLERK, 14403 E. PACIFIC AVE., BALDWIN PARK, CA 91706

WARNING

- CLAIMS FOR DEATH, INJURY TO PERSON OR TO PERSONAL PROPERTY MUST BE FILED NOT LATER THAN 6 MONTHS AFTER THE OCCURRENCE. (GOVERNMENT CODE SECTION 911.2)
ALL OTHER CLAIMS FOR DAMAGES MUST BE FILED NOT LATER THAN ONE YEAR AFTER THE OCCURRENCE. (GOVERNMENT CODE SECTION 911.2)

Form with fields for: To: City of Baldwin Park, Name of Claimant, Home Address, Business Address, Date of Birth, Occupation, Telephone Numbers, Date/Time of Damage, City Employees Involved, Location of Damage, Description of Damage, Police/Paramedics, Physician Visit, Reason for Claim, Damages Incurred, Amount of Claim, Witnesses, and Signature.

Note: Presentation of a false claim is a felony (Penal Code Section 72)