



City of Baldwin Park • Recreation and Community Services

# Recreation Group Gathering Application



Turn in to (at least 3 Weeks before Event):

Esther Snyder Community Center  
4100 Baldwin Park Blvd. • Baldwin Park, CA 91706  
626.813.5245, Ext. 302

[facilityreservation@baldwinpark.com](mailto:facilityreservation@baldwinpark.com) • Fax 626.814.2998

Name of Group Applying: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Mailing Address (If different from above): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Mailing Address (If different from above): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Date of Group Gathering: \_\_\_\_\_

Time when Group Gathering is to be conducted (Including approximate assembly & disbanding time): From: \_\_\_\_\_ To: \_\_\_\_\_

Proposed Location of Group Gathering (Please include plot plan on page 3): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Purpose of Group Gathering: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Will any fees be charged to participants or spectators in connection with the Group Gathering? No \_\_\_\_\_ Yes \_\_\_\_\_ If Yes, explain: \_\_\_\_\_

\_\_\_\_\_

Approximate number of persons participating in Group Gathering: \_\_\_\_\_

Approximate number & type of animals participating in Gathering: \_\_\_\_\_

\_\_\_\_\_

**Approximate number & type of vehicles participating in Gathering:** \_\_\_\_\_  
\_\_\_\_\_

**Describe any amplification equipment or noise generating machinery to be used at Gathering:** \_\_\_\_\_  
\_\_\_\_\_

**Describe any equipment or service necessary to conduct the Group Gathering with due regard for the Health and Safety of participants and the public:** \_\_\_\_\_  
\_\_\_\_\_

**Number of persons proposed or required to monitor or facilitate the Group Gathering and to provide control and direction for use of the Public Place:** \_\_\_\_\_  
\_\_\_\_\_

**Provisions for First Aid or Emergency Medical Services, or both, based upon risk factors inherent in the Group Gathering Activities:** \_\_\_\_\_  
\_\_\_\_\_

**Provisions for Food and/or Beverage distribution to **participants** in Group Gathering:** \_\_\_\_\_  
\_\_\_\_\_

**Provisions for Clean Up and disposal of any debris or waste generated by the Group Gathering:** \_\_\_\_\_  
\_\_\_\_\_

Applicant shall be financially responsible for any City fees, charges, or costs that may be lawfully imposed for the group gathering. The Permittee agrees to protect, indemnify, and hold harmless the City, and its officers, employees, and agents from and against any and all claims, damages, expenses, losses, or liability of any kind or nature whatsoever arising out of, or resulting from the alleged acts or omissions of the Permittee or its officers, employees, or agents connected with the permitted group gathering, and to defend, at the Permittee's own cost, risk, and expense, any and all claims or legal actions that may be commenced or filed against the City, or its officers, employees or agents as a result of the alleged acts or omission of Permittee or Permittee's officers, employees, or agents connected with the permitted group gathering.

\_\_\_\_\_  
**Signature of Group Representative**

\_\_\_\_\_  
**Date**

# *Recreation Group Gathering Application*

## Plot Plan

PLEASE PROVIDE A PLOT PLAN OF THE PROPOSED LOCATION OF THE GROUP GATHERING. THE PLOT PLAN SHOULD DEPICT THE PLACEMENT OF ANY TEMPORARY STRUCTURES OR FACILITIES. IF THE GROUP GATHERING INVOLVES TRAVELING IN UNISON, THE PROPOSED LOCATION OF THE ASSEMBLY AND DISBANDING AREAS AND THE ROUTE TO BE TAKEN, INCLUDING A MAP AND WRITTEN NARRATIVE, SHALL BE PROVIDED.

**\*\*YOU MAY USE THE BACK OF THIS PAGE\*\*** **Google Map???**

### SAMPLE

Name of Group: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Proposed Location of Gathering: \_\_\_\_\_